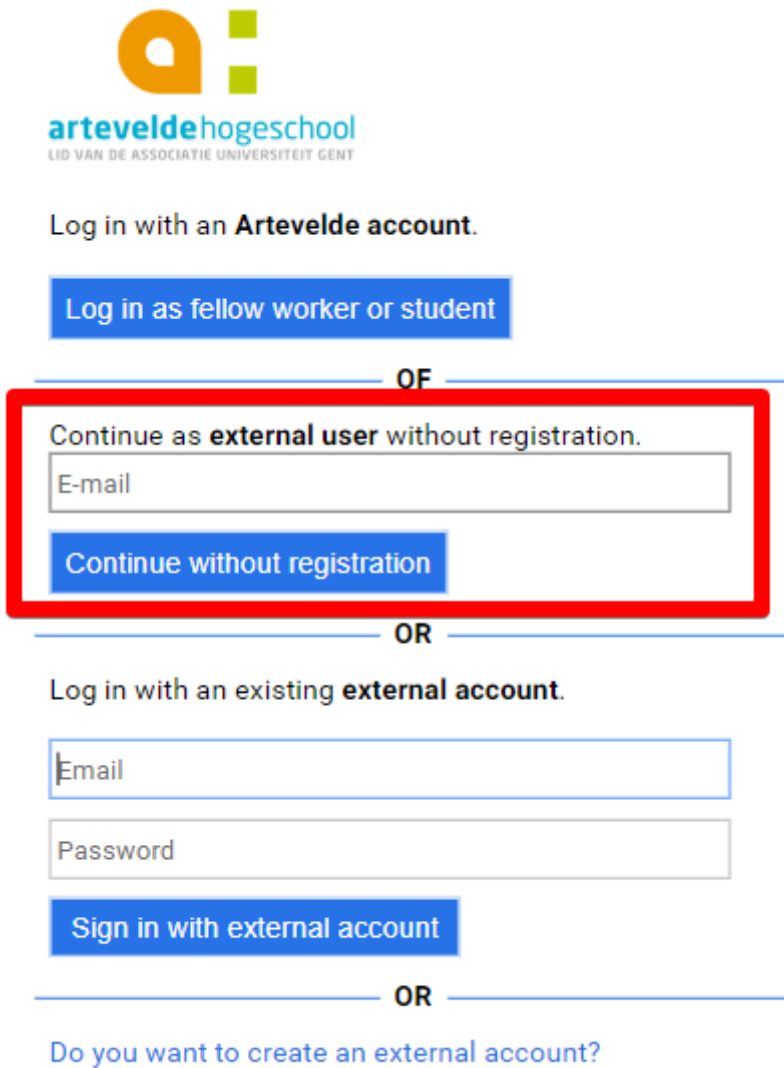



# Create external account

## Option 1: temporary account

**Step 1:** choose the second option *“Continue as external user without registration”*. Fill out your email address.

**Beware of typo’s!**



  
**arteveldehogeschool**  
LID VAN DE ASSOCIATIE UNIVERSITEIT GENT

Log in with an **Artevelde account**.

Log in as fellow worker or student

OR

Continue as **external user** without registration.

E-mail

Continue without registration

OR

Log in with an existing **external account**.

Email

Password

Sign in with external account

OR


Do you want to create an external account?

Step 2

Click **“Continue without registration”**.

## Option 2: external account

**Step 1:** choose the fourth option “Do you want to create an external account?”



Log in with an **Artevelde account**.

Log in as fellow worker or student

OR

Continue as **external user** without registration.

E-mail

Continue without registration

OR

Log in with an existing **external account**.

Email


Password

Sign in with external account

OR

Do you want to create an external account?

**Step 2:** Fill out your email address and click “*Send verification code*”.  
Do not close this page!



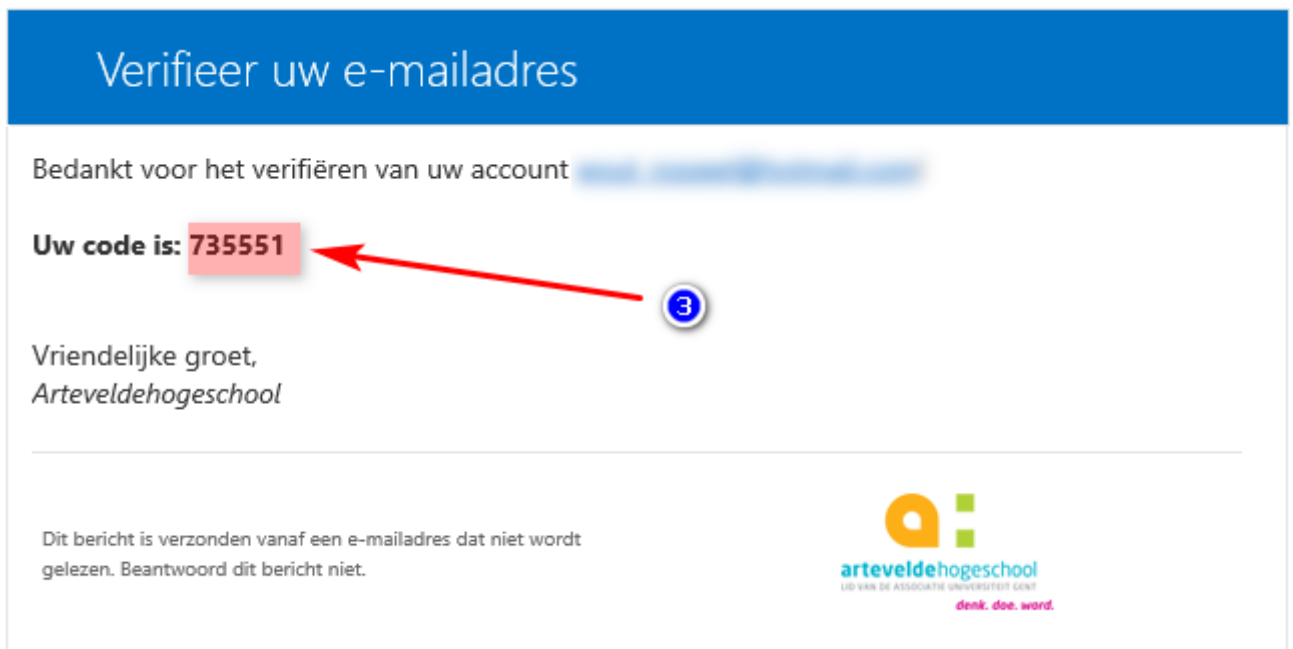
Please provide the following details.

Email Address

Email Address

Send verification code

**Step 3:** open your mailbox and open the mail with the verification code. (copy or write it down).



**Step 4:** go back to the registration page (step 2) and paste the verification code.  
Click "Verify code".

The screenshot shows the registration page with the school's logo and the text "Please provide the following details." Below this, there are two input fields: "Email Address" containing "mijnmailadres@hotmail.com" and "Verification code" containing "735551". A red arrow points to the verification code field. At the bottom, there are two buttons: "Verify code" (highlighted with a red box) and "Send new code".

**Step 5:** Fill out the rest of the form.  
To complete the registration click "Create"